

East Texas State Fair Association

2112 West Front Street

Tyler, Texas 75702

Phone: 903-597-2501

E-mail - livestock@etstatefair.com or dnewman@etstatefair.com (For questions only)

Instructions for Junior Livestock Entries

1. All entries are done online through ShoWorks. (Go to www.etstatefair.com for the link.)
2. These Excel or pdf forms are for internal use only in gathering information from your club members for your online entry. **DO NOT** send these forms with your payment.
3. Clubs may pay online with a credit card or may elect to mail a single check for the club by the designated deadline in the Livestock Catalog. All individual registrations should be made and paid online.
4. Clubs will print a copy of the Online Entry Receipt to submit to the ETSF with the club payment.
5. Individuals will print a copy of the Online Entry Receipt to submit to the ETSF with registration papers. Entry and other fees for individuals should be paid online.
5. The club leader should print a Junior Participation Form for each exhibitor from the club. These must be signed by the exhibitors and leader, and then mailed to the ETSF with payment.
6. All checks must be made payable to: **EAST TEXAS STATE FAIR. Only one payment from 4-H and FFA Chapters will be accepted.**
7. The East Texas State Fair will not be responsible for any payments lost in the mail process.
8. Entries must be made online by the designated deadline to be considered "on-time" registrations. Entries made after the deadline are considered "late" and will be accepted during the Late Registration period with an additional late fee per exhibitor. **Entries will NOT be accepted after the Late Registration deadline.**
9. You may download the Excel document to your computer to complete. All Shows and Fees are listed in a drop down box under the Show/Fees column. Simply select the item by clicking on it, the fee will automatically appear in the last column. If you need to clear the item selected just simply click on the empty cell at the top of the drop down box.